



James A. Lyle, Director

HIGHLANDCOUNTY
OFFICE
OF
HOMELAND SECURITY
EMERGENCY MANAGEMENT AGENCY
LOCAL EMERGENCY PLANNING COMMITTEE

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October 28, 2014 Board Meeting

Members Present: James Lyle, Gary Shannon, Brett Glover, Joe Fraysier, Chief David Manning

Members absent: Mr. Miller, Mr. Shaffer, Mr. McBee

Guest: No guests.

Meeting called to order by: Chief Manning at 7:05 P.M.

Minutes from last meeting: Motion to approve by Mr. Glover, seconded by Mr. Shannon.

Old business:

- EOP was approved by the City Council.
- Mr. Manning enquired when we might hear from the State regarding approval for the EOP; Director Lyle states it is unknown at this time.

New Business:

- Call down didn't work and Director Lyle will be investigating.
- Phone system changeover presented.
- Mr. Fraysier enquired about new director at health dept. having an issue with EMA sharing in utilities, etc.
- Retirement Open House on the 19th of Nov. for Dr. Van Zant.
- Mr. Manning enquires regarding the advantage if we have extra phone lines in the EMA. All are requested to consider this for future. Cost per line is \$29 per month. If needed during time of Health Dept. hours, we would have issues in the EOC.
- Mr. Manning discussed the generator purchased from Lynchburg Village with low hours, 250 kW and it will run the entire EOC and was not being used. Mr. Manning worked out a deal to purchase for the minimum bid of \$200 for the EMA.
- Consider two-walled tank for extra fuel for running longer hours.
- Director Lyle will be contacting Hartley and Lykins for fuel sources.
- Mr. Fraysier discussed concern for storage life of fuel. Suggested treatment.
- Mr. Shannon makes motion to purchase and install generator immediately; Mr. Glover seconds the motion.

Director's Comments: Suggests officially appointing Ms. Zurface as the administrative assistant. Mr. Glover makes motion to appoint Ms. Zurface; Mr. Shannon seconded the motion.

Director Lyle discusses the new districts being assembled by the State and changes to the EMA that may be coming as a result. EMPG de-obligation letter sent in to the State. Grant award was approved

for 2014. LEPC meeting not held due to low participation from members. Director Lyle will request \$7000 to be moved over from LEPC to EMA to assist with activities.

Safer Ohio is geared toward Homeland Security and the Hub would be able to handle private notifications of events. Help could be requested through this Hub. Regional meetings were held to explain how Safer Ohio would work through the EMA Directors and in turn EMA could request help through the Hub. Nothing has been determined at this point due to many who disagree with how this program is to be administered.

Director Lyle and Ms. Zurface discussed the mitigation planning activities and the meeting to be held on Nov. 5. Mr. Fraysier asked about township participation in the plan benefits. Director Lyle discussed the coverage that would include the townships under the County Commissioners' adoption of the plan. Ms. Zurface will send out the meeting presentation to the Board for review. Director Lyle mentioned that EMA is supporting the Health Dept. concerning the ebola issue. Weekly review will continue from the State Health Dept. on Mon-Wed-Fri to update the local departments. Training will be and is being administered at HDH.

Board member comments: Mr. Fraysier mentions there is a strong movement in the State of Ohio to do away with township government due to economic concerns per Bob Peterson. Concerns over the State running all local townships activities including EMA was discussed.

Current Bills: Reviewed by Board.

Mr. Manning made motion to pay current \$691.70 in bills; Mr. Shannon seconded; none opposed.

Motion to adjourn: Mr. Fraysier motioned and Mr. Shannon seconded at 8:20 P.M.

Respectfully submitted: Tina Zurface